

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

**MEETING TO BE HELD ON THURSDAY 3 NOVEMBER 2016 FROM 9AM IN ROOMS 2 & 3,
CLINICAL EDUCATION CENTRE, GLENFIELD HOSPITAL**

Public meeting commences at 9am

AGENDA

Please take papers as read

Item no.	Item	Paper ref:	Lead	Indicative timing
1.	APOLOGIES AND WELCOME	-	Chairman	
	To receive apologies for absence, including Mr R Mitchell Chief Operating Officer and Mr M Wightman Director of Marketing and Communications. Mr W Monaghan Director of Performance and Information and Ms T Jones, Deputy Director of Communications, will attend in their absence.			-
2.	DECLARATIONS OF INTERESTS	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
3.	MINUTES			-
	Minutes of the 6 October 2016 Trust Board meeting. <i>For approval</i>	A	Chairman	-
4.	MATTERS ARISING			
	Action log from the 6 October 2016 meeting. <i>For approval</i>	B	Chairman	9am – 9.05am
5.	CHAIRMAN'S MONTHLY REPORT NOVEMBER 2016 <i>For discussion</i>	C	Chairman	9.05am – 9.15am
6.	CHIEF EXECUTIVE'S MONTHLY REPORT NOVEMBER 2016 <i>For discussion</i>	D	Chief Executive	9.15am – 9.30am
7.	KEY ISSUES FOR DECISION/DISCUSSION			
7.1	PATIENT STORY <i>for discussion</i>	E	Chief Nurse	9.30am – 9.45am
7.2	EAST MIDLANDS CONGENITAL HEART CENTRE UPDATE <i>for discussion and assurance</i>	F	Chief Executive	9.45am – 9.55am
7.3	EMERGENCY CARE PERFORMANCE <i>for discussion and assurance</i> The Trust Chairman will absent himself from any detailed discussion on the Urgent Care Centre.	G	Director of Performance and Information	9.55am – 10.10am
8.	RISK MANAGEMENT			

8.1	INTEGRATED RISK REPORT <i>for discussion and assurance</i>	H	Medical Director	10.10am – 10.25am
9.	STRATEGY AND RECONFIGURATION			
9.1	SUSTAINABILITY AND TRANSFORMATION PLAN, BETTER CARE TOGETHER, AND UHL RECONFIGURATION PROGRAMME – UPDATE <i>for discussion and assurance</i>	I	Chief Financial Officer	10.25am – 10.45am
9.2	2-YEAR PLANNING PROCESS GUIDANCE <i>for discussion</i>	J	Chief Financial Officer	10.45am – 10.55am
<i>Comfort break</i>				
10.	QUALITY AND PERFORMANCE			
10.1	QUALITY ASSURANCE COMMITTEE (QAC) To receive the summary of the issues considered at the 27 October 2016 meeting for information. Formal minutes of that meeting will be submitted to the 1 December 2016 Trust Board. The Trust Board is invited to approve the recommended item re: the application to add a location to UHL's CQC registration.	K	QAC Non-Executive Director Chair	11am – 11.05am
10.2	INTEGRATED FINANCE, PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC) To receive the summary of the issues considered at the 27 October 2016 meeting for information and noting. Formal minutes of that meeting will be submitted to the 1 December 2016 Trust Board.	L	IFPIC Non-Executive Director Chair	11.05am – 11.10am
10.3	2016-17 FINANCIAL PERFORMANCE – SEPTEMBER 2016 <i>for discussion and assurance</i>	M	Chief Financial Officer	11.10am – 11.20am
11.	REPORTS FROM BOARD COMMITTEES			11.20am – 11.25am
11.1	QUALITY ASSURANCE COMMITTEE (QAC) To receive the 29 September 2016 QAC Minutes for noting and endorsement of any recommendations.	N	QAC Non-Executive Director Chair	
11.2	INTEGRATED FINANCE PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC) To receive the 29 September 2016 IFPIC Minutes for noting and endorsement of any recommendations.	O	IFPIC Non-Executive Director Chair	
12.	CORPORATE TRUSTEE BUSINESS			
12.1	CHARITABLE FUNDS COMMITTEE (CFC) To receive the 6 October 2016 CFC Minutes for noting and endorsement of any recommendations.	P	CFC Non-Executive Director Chair	11.25am – 11.30am
13.	TRUST BOARD BULLETIN – NOVEMBER 2016	-	-	-
14.	QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING	-	Chairman	11.30am – 11.35am
15.	ANY OTHER BUSINESS	-	Chairman	11.35am – 11.40am
16.	DATE OF NEXT MEETING	-		

	The next Trust Board meeting will be held on Thursday 1 December 2016 from 9am in the C J Bond Room, Clinical Education Centre, Leicester Royal Infirmary.			
17.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 18 - 26).			
18.	DECLARATIONS OF INTERESTS Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			
19.	CONFIDENTIAL MINUTES To receive the confidential Minutes of the 6 and 17 October 2016 Trust Board meetings. <i>For approval</i>	Q & Q1	Chairman	-
20.	MATTERS ARISING Confidential action log from the 6 and 17 October 2016 Trust Boards. <i>For approval</i>	R	Chairman	11.40am – 11.45am
21.	REPORT FROM THE CHIEF EXECUTIVE	S	Chief Executive	11.45am 12.05pm
22.	REPORT FROM THE CHIEF NURSE	T	Chief Nurse	12.05pm – 12.15pm
23.	REPORT FROM THE DIRECTOR OF CORPORATE AND LEGAL AFFAIRS	U	Director of Corporate and Legal Affairs	12.15pm – 12.20pm
24.	REPORTS FROM BOARD COMMITTEES			
24.1	QUALITY ASSURANCE COMMITTEE (QAC) To receive the confidential summary of the 27 October 2016 QAC (formal Minutes to be submitted to the 1 December 2016 Trust Board).	V	QAC Non-Executive Director Chair	12.20pm – 12.25pm
24.2	INTEGRATED FINANCE PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC) To receive the confidential 29 September 2016 IFPIC Minutes for noting and endorsement of any recommendations, and the confidential summary of the 27 October 2016 IFPIC (formal Minutes to be submitted to the 1 December 2016 Trust Board).	W & W1	IFPIC Non-Executive Director Chair	12.25pm – 12.30pm
25.	CORPORATE TRUSTEE BUSINESS			
25.1	CHARITABLE FUNDS COMMITTEE (CFC) To receive the confidential 6 October 2016 CFC Minutes for noting and endorsement of any recommendations as Corporate Trustee.	X	CFC Non-Executive Director Chair	12.30pm – 12.35pm
26.	ANY OTHER BUSINESS		Chairman	12.25pm – 12.30pm